

## Comparision of Cataloging Policies from PINES, Evergreen Indiana, and Michigan Evergreen

	<b>PINES</b>	<b>Indiana</b>	<b>Michigan</b>
<b>Cataloging Coordinator</b>	Yes	Committee	Project Staff
<b>Levels of Logins</b>	3	2	2
<b>Certification for Top Level Login</b>	Yes	Yes	Yes
<b>Training Offered</b>	Required	Required	Required
<b>Revoking of Top Level of login</b>	Yes	Yes	Yes
<b>Format and standards</b>	AACR2, MARC21, LCSH	AACR2, MARC21, LCSH	AACR2, MARC21, LCSH, LC Bibco Core
<b>Orginial Cataloging Input</b>	OCLC	Evergreen	Evergreen
<b>Loading records Methods</b>	Z39.50	Z39.50/Evergreen	Z39.50/Evergreen/Batch
<b>Acceptable Types of Bib Records</b>	Blank, 1, 4, I, L, K	LC: Blank, 1, 8 if edited; OCLC: 4, I, L; K ok if edited	LC: Blank, 1; OCLC: 4, I, L
<b>Record Sources</b>	OCLC only	Bibliographic Utilities(OCLC, LC, etc.) and Vendors(Baker&Taylor, Ingram, etc.)	Bibliographic Utilities(OCLC, LC, etc.) and Vendors(Baker&Taylor, Ingram, etc.)
<b>Local Information in MARC</b>	No	No	No
<b>Temporary Record</b>	Yes, with no time limit	90 Day limit	90 Day Limit/ "Temporary Record" in 599
<b>Authorities</b>	MARCive/ Cataloging Coordinator	Local	Local
<b>Serials as Monographs</b>	Either	Monographs for Holds reasons	Serials / limited monographs
<b>Vendors</b>	Must be vetted, and add records directly	??	Yes, batchload
<b>Deleting of Title Record</b>	Local	Local	No
<b>ILL Records</b>	Entered as brief records		Yes, ILL in 599
<b>Paperbacks cataloged on Monograph Records</b>		If exact Match in Publisher, Edition and ISBN for both is on the record.	If exact Match in Publisher, Edition and ISBN for both is on the record.
<b>Processing Fee</b>	\$10.00		

Compiled using the following documents:

Georgia Library Pines: Cataloging Policies dated 12\2005 and Cataloging Procedures dated 12\2005

Michigan Evergreen: Project Cataloging Policies 07/24/2008

Evergreen Indiana: Cataloging Procedures Guide Dated 12/16/2008 and Cataloging Policy dated 11/14/2008

**Comparision of Cataloging Policies from PINES, Evergreen Indiana, and Michigan Evergreen**

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]